CHFA Faculty Senate  
April 18, 2011  
Minutes 334

Present: Juan Carlos Castillo, Hunter Capoccioni (for Robert Washut), Timothy Dooley, Richard Glockner, Tammy Gregersen, Lauren Nelson, Paul Siddens; Theresa Camilli and Alan Schmitz (representing Music); Ken Baughman and Jim Davis (representing English Language & Literature)

Absent: Francis Degnin

1. No administrative update

2. Motion to approve Minutes for meetings 330, 331 and 332 as submitted. (RG/TG) Motion approved.

3. Announcements

   **Presentations on Institutional Repositories:**  
   Wednesday, April 20th, at 11:00 a.m. and 3:00 p.m. in Rod Library Room 324.

   **Update on College Elections**  
   **Timeline** (thanks to Rita for help on this):  
   Pre-election Slate of nominees: Monday, April 18.  
   Additional nominees due by Monday, April 25. (This also gives the Senate a chance to encourage additional nominees for committees where none were initially nominated.)  
   Election ballot set up and open for voting (through My UNIverse) April 27 - May 4

   Members of the Senate may need to solicit volunteers to run for some of the committee positions.

   **CHFA Faculty Excellence Award**  
   **Timeline:**  
   May 1: Decision due

   **Updated Curriculum Packets and Tentative Spring calendar:**

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<tr>
<th>Packet ID</th>
<th>Date</th>
<th>Reader 1</th>
<th>Reader 2</th>
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<tbody>
<tr>
<td>Music</td>
<td>3629</td>
<td>Apr 18</td>
<td>Tim Dooley</td>
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<td></td>
<td>4365</td>
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<td>Francis Degnin</td>
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<td>English</td>
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<td>Tammy Gregersen</td>
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<td>Clean up Meeting</td>
<td>Apr 25</td>
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<td>Robert Washut</td>
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   Please remind your Departments to resubmit cleaned-up curriculum packets before next week's meeting.

4. New Business

   **Discussion of the English Language and Literature Curriculum Packet:**

   Francis Degnin and Robert Washut, the assigned readers for the English Language and Literature curriculum packet were absent. However chair Castillo and Senator Gregersen also read the packet and led the discussion. For more information on the suggested revisions, see Appendix B.

   Motion to approve Forms A through G with suggested changes. (PS/TG) Motion approved.
5. Old business

**Continued discussion of the School of Music Curriculum Packet:**

The readers for the School of Music curriculum packet were Tim Dooley and Tammy Gregersen. Forms A through D were approved with suggested changes at the April 4th meeting. Additional Form Cs and the program restatements (Form Es) and catalog changes (Form Ha) were discussed. For more information on the suggested revisions, see Appendix A.

Motion to approve the new form Cs with suggested revisions. (TG/TD) Motion approved.

Motion to approve forms E through Ha with suggested revisions. (TG/TD) Motion approved.

6. New business from the floor.

Senator Gregersen commented that the CHFA Senate should recognize the work of the University Faculty Senate on guidelines for future college mergers. The Faculty Senate discussed this issue and produced a document that was recently circulated. The CHFA Senate initiated this discussion during the 2009-2010 academic year and asked the University Faculty Senate to act on the issue.

Motion to adjourn (RG/PS).
Appendix A
Discussion of School of Music Curriculum Packet

Form C – Course Changes

570:260 Piano Pedagogy Internship

The revisions to this course included changing the prerequisites (a co-requisite). This co-
requisite change should be moved form the course description field and remove wording about
"removing” a corequisite from the prerequisite/corequisite field in section 2 (course changes). This
should read exactly how it will look in the new catalog. The Department representative (Camilli)
clarified that this was not a mutual co-requisite with another question.

570:165 Choral Methods and Materials

For this form, move the language about C or higher to the prerequisite field. This currently
appears in the course description and would replace the current course description.

520:102g Music in Childhood Education

There were no suggested revisions on this form.

Forms E – Program Restatements

Composition-Theory Major

The restatement uses the old course numbers and these should be changed to the new
numbering system. The justification should be expanded and it would be helpful to add the
explanation that the courses are regularly taught and would not require new resources.

MM Music Education

The restatement uses the old course numbers and these should be changed to the new
numbering system. The information in #7 from this form would be good for previous form
(Composition - Theory Major).

MM Piano Performance and Pedagogy

Compared to the previous program statement, MUS HIS 5100 is missing from list of history
options. Was this an inadvertent drop or intentional?

Music Education Major - Specialization A

The restatement uses the old course numbers and these should be changed to the new
numbering system. The statement about 2010-2012 changes should either be dropped or
updated to reflect the new curriculum cycle. This information will not appear until 2012.

Music Education Major - Specialization B

The restatement uses the old course numbers and these should be changed to the new
numbering system. The statement about 2010-2012 changes should either be dropped or
updated to reflect the new curriculum cycle. This information will not appear until 2012.
The phrase “students with” was cut off to “students w.”
Music Education Major - Specialization C
Music Education: Instrumental
Music, Undergraduate Majors (B.A.)
Performance

For the four programs listed above, the restatement uses the old course numbers and these should be changed to the new numbering system.

Form Ha Nature of Change

Catalog Changes Admission and/or exit requirements

MM Music Performance – make clear the length of the performance exit requirement

Catalog Changes Restatement
Grades of C or higher in courses; need new course numbers
Appendix B
Discussion of English Language and Literature Curriculum Packet

Form A – Summary
Summary of Changes - English Language & Literature - College of Humanities & Fine Arts

There were no suggested changes to the summary form.

Form D – New Course
New Course TESOL:35xx - Intercultural Perspectives - 3 hrs.

This course was previously considered under the Modern Languages program. There were two consultations pending. The one with Communication Studies was resolved, but the LACC declined to act on the consultation until the course received College Senate approval.

Form E – Program Restatement
M.A. English

The restatement uses the old course numbers and these should be changed to the new numbering system.

Discussion focused on the overlap of this program with the new stand-alone major. The Department regarded this as a timing issue. This program would be phased out once the new program is approved. Students who start this program would need time to complete it.

Form Fs – New Program
Certificate in Teaching English to Speakers of Other Languages

It would be a good idea to include consultation with Teacher Education or other appropriate department in the College of Education.

New Program MA - Teaching English in Secondary Schools F-6802.30

For this program, it would be good to consult with the appropriate department(s) in the College of Education (e.g, Educational Psychology and Foundations). The program statement uses the old course numbers and these should be changed to the new numbering system.

Discussion focused on the reason for not listing possible electives in English Language and Literature Pedagogy. Elective offerings are flexible and tailored to the needs of students in the cohort. The English Graduate Coordinator would be responsible for approving electives.

One course was removed from the stand-alone program compared to the current program. This course is usually taken as part of the initial endorsement (undergraduate requirement), so students in this program would have had that course or a comparable course. If they do not have an English Language Arts endorsement, they need to earn one as a co-requisite for the program (required on an individual basis). Having the dropped course as a requirement for all students was a weakness of the old program. The suggestion was to add this information to the justification.
Additionally, the Department should include a consultation with the appropriate COE department with regard to replacing a required literacy education course with a pedagogy elective.

Form G

New Program MA - Teaching English in Secondary Schools

Elaborate on section 1f. Copy this: It should also be noted that the program proposed here as a "stand-alone" M.A. major has been offered by U.N.I. for over 20 years as an Emphasis within our M.A. Major in English.